

Montmorency Secondary College

REPORTING

Policy

Rationale:

- Accurate and comprehensive reporting of school and student performance aids in establishing open communication, improving student learning, establishing future direction, and identifying areas of exemplary performance, as well as those in need of support and assistance.
- Schools are responsible for accurately reporting student achievement against the Victorian Essential Learning Standards (VELS) to the students themselves, to parents, other teachers and schools, to School Council, and to the Department of Education and Early Childhood Development (DEECD).

Aims:

- To report school and student performance accurately and comprehensively.
- To improve student learning by accurately determining areas of future need, as well as areas of current exemplary performance.

Implementation:

- Each year our school will provide parents with two written Student Progress Reports and two interim reports indicating their child's academic progress against VELS standards and progression points.
- The Student Reports will include assessments against state-wide academic standards, an indication of strengths and areas requiring additional assistance, suggestions for support and extension strategies, areas beyond the VELS (including attitude, participation, extra-curricular activities, social skills), and the opportunity for student self-assessment.
- The college will provide three formal interviews per year – two mid semester interviews for students, parents and teachers at Student Progress Interviews; and an interview for students to discuss their progress, demonstrate their achievement and comment on and redefine their learning goals during the mid-year Student Led Conferences.
- The college will participate in the NAPLAN (National Assessment Program - Literacy and Numeracy) so as to gain diagnostic information for staff, parents and students on students' progress in relation to the VELS levels.
- The college will provide information for parents on VELS, the Student Report Card, and the NAPLAN in our school handbooks, website and newsletter.
- The school will provide all required performance data to the DEECD and the community by means of an annual report, as well as an Executive Summary of performance data to all families.
- Students for whom English is a second language will have their progress in English reported against the ESL Companion to the VELS.

Evaluation:

- This policy will be reviewed as part of the school's three-year review cycle, or at any time that the DEECD policy changes influence reporting practices in schools.

This policy was last ratified by School Council in....

June 2009